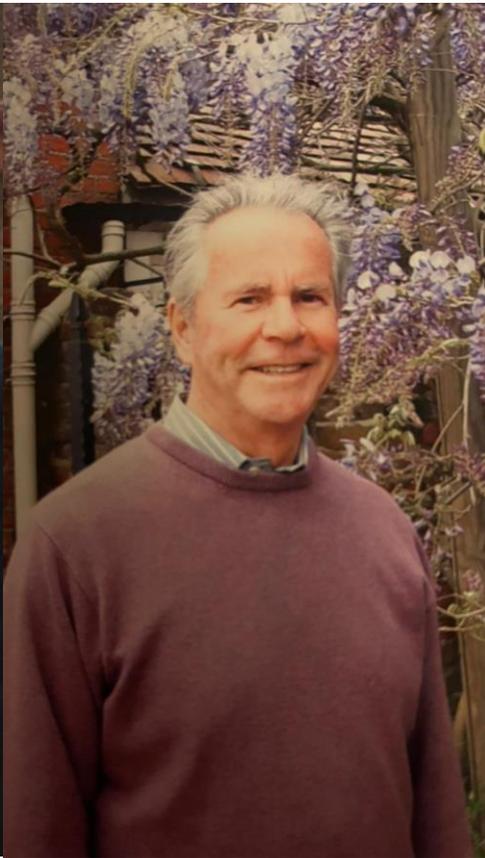




**Annual Report**  
&  
**Financial Statements**  
of the  
**Parochial Church Council**

**For the year ended**  
**31<sup>st</sup> December 2020**



Pat Ramsden, Alan Cornelius, Janet Taylor  
Vera Laing, Eileen Hickman, George Bowman

**May they Rest in Peace and Rise in Glory**

**The PCC of St Andrew's Church, Southgate comply with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, in relation to having due regard to House of Bishop's guidance on safeguarding children and vulnerable adults.**

**Vicar's Report**

It has been a year we will never forget. A year that has been extremely hard for many. Our usual programme of weekly worship and community outreach, which we pride ourselves in, was almost entirely stopped by national lockdown. The fellowship with each other, which empowers and energises us as a community of believers, was largely not possible and we had to adapt incredibly quickly to a world in which connections were, more often than not, online.

This said, the people of St Andrew's continued to love one another and our community. The pastoral networks were particularly effective and valued in the first national lockdown and I am incredibly grateful to our pastoral leads who agreed to take on the role so readily and were so diligent in their duty. Our ministry to one another became a ministry of many phone calls, zoom Bible studies, Whatsapp groups and a fair bit of standing in front gardens checking up on neighbours.

Services were broadcast online and the church was open for private prayer for a time (thanks to our church-sitting volunteers) and then sporadically for services when it has been possible. I have personally valued the wise counsel of the PCC in deciding when to open and close. I would like to thank Diane Bowman for assisting me as videographer of online services. I would also like to thank our choir who have sung for funerals and services where possible, and our musicians, led by Zoe Chan, who have played live and also contributed to online services.

Despite facing many restrictions, St Andrew's was able to host the Winter Night Shelter and the Can Bank was opened in the autumn. My thanks to Chris Binns for managing these projects. We were also able to run the Memory Café, a vital lifeline for carers and those with dementia, through a large part of the year and continued to host the NHS blood service and foot clinic along with the anxiety and OCD support group and the overeaters support group.

Of course it has been a very hard financial year for the church but thanks to your incredible generosity in response to our financial appeal and also thanks to Juliette Winter's tireless efforts to keep the halls open for as many users as possible, we are only facing a small deficit. We have managed our affairs, thanks in no small part, to the governance and constant oversight of the Standing Committee. We have also had a very good response to our Last Supper Project and appeal for music equipment.

It has certainly not been a fallow year for our church. Over the last year we completed the organ project, carried out substantial repairs to the roof, redecorated the halls, completed the music studio and carried out numerous other repairs.

But despite all this, it has none the less been incredibly painful not to be together, to miss out on social events and youth work. Nevertheless This crisis has brought our community together in many ways and some have connected more because of it, but for others, I realise that engaging in church with so many restrictions has not felt the same. Alongside this we said farewell to Mthr Liz without any of the fanfare and joy which we would have hoped for and we begin 2021 with dearly loved members of our community no longer with us but in the arms of God.

*Fr Edward Turner*

## **1. Aims and Objectives**

St Andrew's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, the Reverend Edward Turner, in promoting in the ecclesiastical parish and the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the church halls.

## **2. Activities**

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St Andrew. The PCC maintains an overview of worship, outreach and charitable work throughout the parish. Our worship and activities put faith into practice through prayer, music, charitable giving and Sacrament.

When planning our activities for the year, we have considered the Charity Commission's guidance on public benefit and, in particular, the supplementary guidance to charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the gospel and developing their knowledge and trust in Jesus Christ.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

To facilitate this work it is important that we maintain the fabric of the church of St Andrew and the church halls.

## **3. Achievements and performance**

### *Safeguarding*

Sadly due to lockdown we have not been able to hold our usual range of activity groups. However we have still been very busy behind the scenes, making sure that we are doing everything we can to work within the Church Safe Guarding Policy keeping everyone safe.

Although no new volunteers have been recruited recently we have been able to renew five existing volunteers Date Barring Checks (DBS) so as soon as it's safe to do so we will be well equipped to start our activity groups back up again.

With people not being able to get out and about the Diocese of London took the opportunity to update their Safeguarding Training Course materials and two excellent courses are now available on-line. Some of our PCC have completed these refresher courses and found the content enlightening and helpful and the courses are something we will continue to use to help support our volunteers.

If anyone is interested in access to these materials or has any questions they would like to ask about safe guarding please do not hesitate to speak to me, Fr Edd or any of the PCC members.

*Anne Anderson Safe Guarding Officer.*

## **A) Children and Youth**

### *Toddlers*

Our weekly term time toddlers group runs on a Friday morning from 10 - 12am immediately after Little Fishes. We charge £2.50 per child which includes a drink and biscuits for everyone. Children's activities include the use of all the toys in the children's corner, the larger ride on toys from the shed, playdough and a craft based on a weekly theme. The group is well attended with between 30 - 60 children coming each week and we are often asked when it will be reopening.

Lockdown in March 2020 meant the children missed being visited by the Easter Bunny and Father Christmas as well as having the annual Summer party.

We are hoping to reopen toddlers after the 17th May assuming restrictions are lifted as planned. This may have to be on restricted numbers, using a booking system, no refreshments and increased cleaning but we will await further advice on that.

### *Sunday School*

Pre lockdown, Sunday School was going well. The trial of using a learning package from Blackburn Diocese which mirrored the main church services was a success and will continue to be used as a starting point for activity based lessons once Sunday School returns. Attendance averages 6 - 8 children per week with most of them being early primary school age. The sessions are run by a team of 11 volunteers and we are hoping they will all continue after lockdown.

Sunday School is planned to return after the 17th May in line with government guidelines.

### *STAGE (St Andrews Growing Entertainers)*

STAGE runs on a weekly basis during term time on a Thursday evening from 5 - 6.30pm. There is a charge of £3 a week for this expressive arts group where primary aged children can learn to sing, dance and act. There were around 40 children registered, around two thirds from St Andrews school. We are keeping it restricted to that number to allow all children to fully be involved.

The group spends the academic year working towards a production which is performed in the church hall in July. Prior to lockdown we were working on a performance of Exodus by Father Edd. However this had to be postponed.

Due to the nature of STAGE needing a full academic year to prepare for a performance, we are not planning on returning until September 2021. By then we will have lost 2 cohorts of primary aged children however we hope that our numbers will be supplemented by the new younger year groups joining.

### *St Andrews School*

Father Edd continues to be very involved with St Andrews School with regular assemblies (both live and recorded depending on current restrictions).

Lockdown meant we were unable to have the children in the church for school services at Easter, All Saints, Harvest, Christmas and the year 6 leavers but we are looking at holding an end of year service(s) if restrictions allow to ensure the ongoing engagement of the school children with St Andrews church.

*Philippa Santoro*

## **B) Worship and prayer**

The PCC is keen to offer a range of services during the week and over the course of the year that our community find both beneficial and spiritually fulfilling. With this in mind we hold Morning Prayer at 9am, weekdays during term time. This supplements the usual Sunday services: 8am Holy Communion (BCP) which is spoken, the main 10.30am Eucharist which is sung and the Children's Eucharist on the first Sunday of the month. The Sunday evening service is in the style of the Taizé Community. In addition we also have a monthly Service of Wholeness and Healing on a Saturday morning which has a small (and fairly ecumenical) following but is much appreciated by those who attend. During the unprecedented conditions of the Covid 19 Pandemic, morning prayer has been broadcast on Whatsapp. The 10.30am services have been broadcast on Youtube and when possible offered at the church but all other services were cancelled during this period.

All are welcome to attend our regular services. At the end of December 2020 there were 162 parishioners on the Church Electoral Roll, 54% of whom were not resident in the parish. Four names were removed either through death or because they had moved away from the parish. The Roll was renewed in March 2019. The average attendance on ordinary Sundays (that is not festival days, special Sundays such as Remembrance Day or those which included baptisms when the congregation might have been unusually large) was 93 January-March, 40 July - August with an average online attendance of 86.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and through funeral services friends and family express their grief and give thanks for the life which is now complete in this world and to commend the person into God's keeping. We have celebrated 1 baptism, 1 wedding and our ministers have officiated at 13 funerals this year.

None of the usual St Andrew's school services happened in 2020 nor were we able to host other schools or receive school visits.

## **C) Pastoral care**

Pastoral oversight was managed during the lockdowns by the creation of a pastoral network with pastoral leads who made regular contact with a group of people from the congregation. Although our pastoral team was unable to go into Hugh Middleton Care Home, St Andrew's maintained good links with them and engaged twice during the year in home visiting with parcels.

We were also delighted to receive Tom Smith, long with Dayna his wife, on placement from Westcott House in Cambridge where he is studying for ordination. Tom was a huge blessing to us through lockdown, a great help in the sanctuary, wonderful sermons, leading our first Bible study by Zoom on the Book of Amos and frequently getting involved with DIY.

*Fr Edward Turner*

## D) Mission and evangelism

### ***A hand up not just a hand out***

Times are getting harder and we are supporting those around us

### **Southgate C A N B A N K – a helping hand**

**SATURDAYS 10 – Midday**

**Free food as needed  
Donations always welcome**

Southgate CanBank giving local people a little practical help  
Open 10am to midday EVERY Saturday

We give and collect canned and long-life foods

Supported by  
Our community,  
*Local Schools incl. St Andrew's and Osidge,  
Christ Church, St Paul's Winchmore Hill  
Councillors Local Businesses – e.g. Cynergy Bank,  
Local Groups - Southgate Rotary and Enfield Rotary*

**Everyone has been incredibly generous**

2020 before COVID – St Andrew's shelter was a bustling hive of activity on Monday nights thanks to all our guests and all who volunteered.

Warm welcoming suppers / Card games and cups of tea  
Quiet calm nights interspersed with the odd gentle snore  
Vegan sausages and fresh fruit for breakfast / Packed lunches fit for a king

A pregnant guest was the first to get housed then others - **Suddenly lockdown** – **What to do?** Guests stayed chez nous for a couple of days while APAP sorted hotels – everyone looked after and cared for!

Hotels meant everyone was off the streets and safe but support was needed.  
We worked with APAP to provide a laundry / clothes store / playroom to help families

***St Andrew's Winter Night Shelter in association with APAP  
But not as we know it 2020/21***

No guests in church but we are still working with APAP to make a difference  
Working out of a modern, well equipped house APAP host 6 guests 6pm to 8am.  
Starting on Jan 6<sup>th</sup> St Andrew's joined three other churches to support APAP  
Every Monday we ensure the house is clean tidy and Covid secure then welcome our guests. Individual meals, fruit & veg and deserts are provided for evening

meals. After a good night's sleep and breakfast the guests leave in the morning with fruit and food for the day.

Given Covid, our interaction is curtailed but connections have grown over the weeks. This shelter will certainly continue to Easter and possibly beyond. APAP are expanding and a new director has been appointed to broaden the reach. We look forward to supporting their continued efforts to tackle homelessness across Enfield.

*Chris Binns*

**Christian Aid.** Plans were well underway for our usual collection at ASDA, covering 2 days for 2 weekends at each end of Christian Aid Week. We always have a willing group of volunteers and ASDA customers have usually been very generous. The booth is bright and always has plenty of balloons to attract children - and their parents with the donations! For the past few years our other fundraising effort has been rounders games against other churches and a picnic with cake sales in Oakhill Park. This event has been successful but we now need to move on to a new challenge. It was decided that the annual Strawberry Tea in the Vicarage garden would now become a fund raiser for Christian Aid. A lovely event with a tasty strawberry cream tea and cake sales. We had anticipated that this event would raise a generous amount for Christian Aid. Unfortunately, none of this fundraising was possible with the onset of the Covid problem.

**Memory Cafe.** In 2020 St Andrew's started hosting a Memory Cafe for Southgate Rotary. This was held on the first and third Wednesdays of the month. Starting at 11:30 in the morning an excellent programme was arranged by Rotary for the benefit of people with memory problems and their partners or carers. Activities started with exercises (mild in a chair) and went on to quizzes of various kinds very well put together by Adrian. Coffee, tea, fruit, biscuits and crisps were served. The activities also included singalongs with very clear music and lyrics on the TV and organized by Chris. The afternoon was for music and dancing, and was very enjoyable. Also included was a sandwich lunch. The event was gradually building up its attendance, including some guests from Hugh Myddleton House on Old Farm Avenue. The Memory Cafe was discontinued during the first Covid 19 lockdown in March, 2020. It started up again when the church reopened, but was discontinued by Rotary as people were distancing and nervous about being in groups. This event was really starting to be an important one for the church and we are very hopeful it will be back soon. Events on Thursdays and were consolidated to save on cleaning and heating. We believe this will be a very good match when events resume and the church and Rotary can work on expanding its reach.

*Tricia Webb*

## **E) Communication**

We have used the following methods to inform members of the congregation and the people of the parish of all that happens at St Andrew's:

- Weekly Notice Sheet (with details of services and activities) (Only at the beginning of the year)
- Notice Boards (which have been kept up to date and full)
- Contemporary banners (for special events and youth work)
- Stand-alone board (to tell people when the church is open)
- Website [www.standrews-southgate.org](http://www.standrews-southgate.org)
- Monthly Parish Magazine (Only at the beginning of the year)
- Text Message Group
- Email
- Twitter
- Facebook
- Whatsapp groups
- Youtube

## **F) Social Committee**

There were no social events in 2020.

## **G) Sidesman's Report**

The sidesmen appointed by the PCC for 2020 have not been called upon for their duties since the first lockdown in March. Limited access to services in church has involved providing hand sanitising, offering face masks and recording contact details for those attending. We are very grateful to Chris Binns who has ensured in a quiet and friendly way that the guidelines and social distancing have been observed.

## **H) Ecumenical relationships**

There were no Churches Together events in 2020

## **I) Deanery Synod**

2020 was an unusual year for much of society and so it proved for Enfield Deanery. Instead of three Synods we had one, on February 19<sup>th</sup> at St. James' Church, Enfield Highway, where the topic of debate was forms of Social Action that churches are involved in . Our own Chris Binns talked about the night shelter and St Andrew's involvement in it.

In Deanery News, The Area Dean Father Stuart Owen has left his position . The new Area Dean is Father Stephen Gallagher, priest in charge of St.Peter and St.Paul Enfield Lock .

The next Deanery Synod has been set for Thursday 22<sup>nd</sup> April and will be by Zoom.

*Clive Gomme*

## **J) Church Fabric**

1. A risk assessment was done for the church during the pandemic which was updated as new regulations were announced.
2. Bi-annual gutter maintenance was carried out by Hall and Randall.
3. Bi-annual organ maintenance and tuning was carried out by Vincent Coggins.
4. Litter clearance, grass cutting and general maintenance around the Church grounds is carried out to a high standard at reasonable cost by John McGauran.
5. The fire extinguishers have been checked and serviced as necessary by Campbell Fire Ltd.
6. The boilers were serviced by Beaver Company Limited.
7. The logbook of repairs is maintained by Alex Lewis.
8. The Terrier and Inventory has been digitised and maintained by Pennie Bongomin.
9. Cleaning was carried out by volunteers and in line with our Covid 19 risk assessment.
10. The organ was refurbished and rebuilt on the mezzanine by Vincent Coggins.
11. The organ pipes, balcony and Sacristy were painted.
12. The wooden floor where the organ was in the North transept was restored
13. Substantial pest control work was done to the North side of the church by Protex Pest Control Services.
14. Substantial roof repairs were carried out on the North and South Transepts by The K-side Partnership.
15. The music recording a rehearsal studio was completed in the crypt by The K-side Partnership.
16. The water heater in the kitchen was repaired by WCD Group.
17. The lights in the rooms downstairs were replaced with LED fittings by The K-side Partnership.
18. A new light was fitted outside the office door by The K-side Partnership.
19. The office, hallway and vestry were redecorated.
20. Woodworm treatment was carried out in the storage room under the stairs.
21. Wifi hubs were installed throughout the church.

*Alex Lewis*

## **K) The Church Halls**

1. A risk assessment was done for the hall during the pandemic which was updated as new regulations were announced.
2. The fire extinguishers have been checked and serviced as necessary by Campbell Fire Ltd.
3. The boilers were serviced by Beaver Company Limited.
4. Repairs were carried out to the external stage door.
5. The main hall was redecorated.
6. The external doors were sanded and undercoated.
7. New notice boards and banner were affixed to the front of the hall.
8. The water tank above the stage was drained and cleaned.
9. The main waste pipe from the flat was unblocked by The K-side Partnership

*Alex Lewis*

## L) Lettings and Facilities

Happy Days Nursery School continue to be the main hirer of the Large Hall: Monday to Friday, 9.00am to 3.00pm during school term time. Having been with us for 5 years on 5<sup>th</sup> January 2020, they continue to be an excellent business to work with. Other regular hirers in both Large Hall and Studio (small hall, downstairs) range from children's educational groups and adult exercise and dance groups. We have been working with a variety of drama groups and theatre schools and were able to take a short notice booking from Stagecoach Southgate for a week in the school summer holidays. We continue with the policy of not taking bookings for parties and primarily focus on long term hirers with whom we can build a trusting relationship.

Income from hall hire has been down this year - approximately 50% less from hirers other than the Nursery - due to lockdown closures of the buildings and restrictions preventing certain businesses from operating. We have kept communication going with hall hirers and were able to bring many businesses back to the buildings when legally permitted in the autumn term.

We received a small reduction in income from the Nursery this year who, whilst legally permitted to open from June, were unable to due to a significant drop in numbers of children attending. The Nursery paid 50% of their regular hire fees between June and August whilst they were closed.

Cleaning costs were reduced as a team of volunteers undertook the duties and this helped us to open up to a few hirers without incurring extra costs; additional cleaning has been necessary to meet the requirements of the COVID-19 risk assessment. Cleaning labour costs were down but there were some additional costs for cleaning materials and tools.

Tony Potts who had been our weekend locking-up person at the halls for several years was stood down during the first lockdown whilst continuing to be paid. There is no further requirement for this role and Tony was therefore made redundant at the beginning of November.

During the periods of lockdown and reduced hirer activity a team of volunteers has been attending to some much needed maintenance and decoration. Most notable works carried out were the painting of the proscenium arch surrounding the stage and the near rebuilding of a set of external doors with Bonda Décor filler. Several patches of cracked plaster work at the window sills in the Large Hall were repaired also.

Repairs have been carried out to the toilets and urinals. The cold water tank was drained down, cleaned and disinfected; this was flagged up as a part of the COVID risk assessment before reopening. An outside tap was installed in the church garden for use primarily by the Nursery for cleaning the floor of pigeon droppings and to allow for the children to wash hands whilst out of doors.

The gas and electricity usage in the Halls has been carefully monitored, with regular checking and resetting of the thermostat and timer to be as economical as possible, following the changing use of the building and the weather. Some difficulties with the central heating boiler and system in general persist.

A new banner and display cabinets were fixed to the front of the Large Hall outside at street level.

*Juliette Winter*

## 4. Financial review

Full details of the accounts are presented in a separate formal document.

## 5. Structure, governance and management

St Andrew's Church is within the area of Enfield, the Deanery of Edmonton and the Diocese of London. It is managed according to the Parochial Church Council Powers Measure. PCC members are either ex officio (the Vicar, Curate, Church Wardens and Deanery Synod representatives) or are elected at the Annual Parish Church Meeting by members of the congregation who are on the church electoral roll. The PCC may also co-opt members and invite guests to its meeting who do not then have voting rights. The PCC members are charity trustees, bearing responsibility for its income and expenditure and for making all decision on matters affecting the management of the church.

From January until October 2020, PCC members were

Vicar	The Reverend Edd Turner (Chairman)
Curate	The Reverend Elizabeth Brown
Church Wardens	Pennie Bongomin and Janice Johnson to October 2020 From October – Pennie Bongomin
Deanery Synod reps	Julia Chen and Clive Gomme
Elected members	Anne Anderson, Cordella Bart-Stewart, Chris Binns, Pam Dean (Secretary), Michael Erskine, Colin Green and Tricia Webb. From January to October – Rowena Chan, Alan Cox, Karen Hearn and Sam Kidd. From October 2020 – Diane Bowman, Philippa Santoro and Judith Stones.
Also attending	Juliette Winter

The PCC met on five occasions during 2020, latterly by Zoom, which proved very successful in drawing the PCC together. Exceptionally, during 2020, the Standing Committee which in normal times consists of the clergy, wardens, treasurer and secretary was expanded into a Covid19/Standing committee with the addition of Cordella Bart-Stewart, Michael Erskine and Colin Green as members and Juliette Winter also attending. This committee met nine times during the year, also by Zoom, to deal with the impact of the virus on church opening, venue lettings, church finance and our contribution to the Common Fund. The notes of each meeting were circulated to all PCC members to keep them informed and major decisions were made by them.

The PCC has, in addition, been particularly concerned with the safeguarding procedure. Anne Anderson led the PCC through the complexities of what is required and encouraged all PCC members to take two courses in basic training.

*Pam Dean*

## 6. To Contact Us

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